

	PARENT DECLARATION FORM Early Education Funding (EEF) Early Years Pupil Premium (EYPP) Disability Access Fund (DAF) 2024/ 25 Please complete fully and clearly in BLOCK CAPITALS	www.rbwm.gov.uk  Royal Borough of Windsor & Maidenhead
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Full Name of Early Years Provider (Nursery, Pre-School, Childminder)	
Ofsted URN	

This form may be used as authority to check eligibility on the funding portal for the Working Families' Entitlement – 9 Months, 2 Years Olds, 3&4 Year Olds – and for EYPP and DAF

Child's Legal Family Name (surname):		Child's Legal Forename(s):	
Name by which the child is known (if different from above):			
Date of Birth:		Gender:	
Full Address: (Including postcode)			
Proof of DOB Type: (e.g., Birth Certificate, Passport)		Document recorded by: (Print name of staff member)	Date document recorded:

Parents details for 9 Months, 2YO and 3&4YO Working Parents Funded Entitlements Children

Please note that children eligible for the 2 Year Old Entitlement under the criteria at –

<https://rbwm.afcinfo.org.uk/pages/community-information/information-and-advice/early-education-funding-for-2-3-and-4-year-olds/two-year-old-funding> ('First Pathway') receive a letter of confirmation of funding, not a code.

Eligibility Code for funded children accessing Working Parents Entitlements only	
Parent/legal guardian name and date of birth	
Parent/legal guardian phone number	
Parent/legal guardian email address	
Parent/legal guardian National Insurance number	
Parent/legal guardian name and date of birth	
Parent/legal guardian phone number	
Parent/legal guardian email address	
Parent/legal guardian National Insurance number	

Setting and Attendance Details for Funded Entitlements

- Parent/Carers must complete this Declaration Form with each setting their child attends for their early education funded entitlement.
- Your child can attend a maximum of two sites in a single day, and if your child attends more than one setting you must specify where the funding is to be paid
- If your child qualifies for the 3 & 4 Year Old Working Parents Entitlement and your child attends more than one setting, you must indicate at which setting(s) you are claiming the 3&4YO Universal and Working Parents Entitlements in the relevant columns below.

At the setting(s) below, I am claiming the following (please tick which entitlement) -

9mths Working Parents Entitlement [] 2YO [] 2YO Working Parents Entitlement [] 3&4YO Universal Entitlement []

Full name(s) of setting(s)		Number of funded hours attended per day (maximum 15 per week)					Total number of hours per week	Term time or stretched
		Mon	Tue	Wed	Thu	Fri		
A								
B								
C								
Total Daily Funded Hours Attended								

Date my child will start using these hours at the provider(s)	
Leaving date if applicable	

I am claiming 3 & 4 Year Old Working Parents Entitlement hours for my child at the following setting(s) (maximum 15 per week) -

Full names(s) of setting(s)		Number of funded hours attended per day (maximum 15 per week)					Total number of hours per week	Term time or stretched
		Mon	Tue	Wed	Thu	Fri		
A								
B								
C								
Total Daily Funded Hours Attended								

Date my child will start using the 3&4YO Working Parents Entitlement hours at the provider(s)	
Leaving date if applicable	

Please note the maximum number of funded hours is 10 per day.

Term-time Confirmation of Hours (to be signed and dated at the start of every term, and not in advance of a term)

[illegible]

Early Years Pupil Premium (EYPP) Registration

The Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare providers for children of families in receipt of certain benefits. This funding will be used to enhance the quality of their early years experience by improving the teaching and learning and facilities and resources, with the aim of impacting positively on your child's progress and development. For 2024/ 25 EYPP is due to be paid on the number of funded hours a child accesses (maximum 15 per week term-time), **EXCLUDING** the 3&4YO Working Parents Entitlement hours.

If you believe that your child may qualify for the EYPP please provide the following information for the **main benefit holder** to enable the local authority to confirm eligibility: -

Parent/ carer First Name		Parent /carer Last Name	
Parent/ carer Date of Birth		Parent/carers National Insurance number or NASS number	
Parent/carers signature			

Adopted Children, Children Subject to A Special Guardianship Order or A Child Arrangements Order

Children receiving the Early Education Funding (EEF) will also be eligible for EYPP if any of the following additional criteria apply:

- They have been in local authority care for 1 day or more in England or Wales
- They have been adopted from care in England or Wales
- They have left care under a special guardianship order or child arrangement order (formerly a residence order) in England or Wales

Please place an X in this box if any of these additional criteria apply.

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If your child is splitting their 15 hours entitlement across two or more providers, please state the providers and the number of hours at each:

Disability Access Fund Declaration

Children who are in receipt of child Disability Living Allowance and are accessing funded entitlement hours (maximum 15 per week) are eligible for the Disability Access Fund (DAF).

DAF is not applicable on the 3 & 4 Year Old Working Families Entitlement.

DAF is paid to the child's early years setting at the current fixed annual rate.

More information about the Disability Living Allowance can be found on the government website - <https://www.gov.uk/disability-living-allowance-children>

Is your child eligible and in receipt of Disability Living Allowance (DLA)? **(Please provide the DLA award letter)**

Yes	
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No	
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If your child is splitting their funded entitlement (15 hours) across two or more providers, please nominate the main provider where the local authority should pay the DAF:

Ethnicity – please tick appropriate box (one only) to indicate your child’s ethnic group

White		Asian or Asian British	
British		Indian	
Irish		Pakistani	
Traveller of Irish Heritage		Bangladeshi	
Gypsy / Roma		Chinese	
Any other White background		Any other Asian Background	
Mixed / Dual Background		Black or Black British	
White and Black Caribbean		Caribbean	
White and Black African		African	
White and Asian		Any other Black Background	
Any other Mixed background		Other Ethnic Group	
Prefer not to say			

Important: RBWM AfC is required by the government to collect this information

Parent/Carer/Guardian with legal responsibility declaration

Declaration I (Name)

Of (Address)

Date

Confirm that the information I have provided above is accurate and true. I understand and agree to the conditions set out in this document and I authorise (*Name of Early Years Provider – Nursery, Pre-School, Childminder*)

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To claim Early Education Funding as agreed above on behalf of my child.

In addition, I also agree that the information I have provided can be shared with the Local Authority and Department for Education, who will access information from other government departments to confirm my child’s eligibility and enable this provider to claim Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF) on behalf of my child.

Parent/Carer/Guardian with legal Responsibility		Childcare Provider (Nursery, Pre-School, Childminder)	
Signed		Signed	
Print name		Print name	
Date		Date	

Data Protection and Privacy Notices

The personal details supplied on this form will be held by the Royal Borough of Windsor and Maidenhead and processed in accordance with the Data Protection Act (DPA) and privacy notices. (Copy should be provided with this form).